

HANSON COUNTY BOARD OF COMMISSIONERS
MINUTES OF PROCEEDINGS
Tuesday, January 5, 2021

Auditor Lesa Trabing called the first meeting of the Hanson County Board of Commissioners to order on Tuesday, January 5, 2021 with members Bumgardner, Fox, Kjetland, Schoenrock and Waldera present.

Commissioners John Bumgardner, Curtis Fox and Richard Waldera read and signed their Oath of Office.

The first order of business was to appoint a Chairman for 2021. It was moved by Kjetland, seconded by Bumgardner to appoint Gary Schoenrock as Chairman of the Board for 2021. All voted aye, motion carried.

Chairman Schoenrock took over the meeting.

Motion Waldera, seconded by Fox to appoint Bruce Kjetland as Vice Chairman of the Board for 2021. All voted aye, motion carried.

Motion Kjetland, seconded by Waldera to approve the agenda. Motion carried.

Motion Kjetland seconded by Waldera to approve the December 29th meeting minutes. Motion carried.

The Auditor's account balanced with the Treasurer's account in the amount of \$2,195,787.08 in all county, state, civil, school, CD and trust accounts as of December 31, 2020.

Register of Deed's fees collected for December 2020 totaled \$8,058.00. Fees collected for the year 2020 totaled \$55,444.00.

No citizens input.

Dumping snow in the County right of way was discussed and the actions to remedy this.

Discussing the County snow removal process will be discussed at the next meeting when the Hwy Superintendent can be present.

Jim Davies, States Attorney, presented a recap of work he has done for the County and presented the Conflict of Interest paperwork to the newly elected Commissioners.

As the Covid Relief Funding has ended, the County's COVID-19 policy was reviewed. Motion Kjetland, seconded by Waldera to approve the following updated policy. Employees will be granted up to five days of paid leave for each occurrence of COVID-19 exposure, sickness, testing and/or quarantine. If more than five days are needed the employee may use sick leave to cover the remaining leave time. Hanson County employees classified as essential and deemed a close contact can still report to work if they have no symptoms, wear a mask at all times and monitor their symptoms often. This policy will be reviewed again in six months or whenever needed. All voted aye, motion carried.

Don Huber, Emergency Manager, gave an office update which included the new decals added to the EM trailer, working with the State to prepare PODs, grants for radios and fire department pumps. Several drainage questions and updates were discussed.

Motion Kjetland, seconded by Waldera to approve the following 2021 Hwy equipment rental rates: Patrols - Gravel \$ 150.00, Snow \$ 175.00, Trucks - Gravel \$60.00, Snow \$70.00, Loaders - Gravel \$85.00, Snow \$90.00, Packers - \$ 37.00, Mowers - \$100.00, Pickups - \$25.00, Oshkosh - \$60.00, Excavator - \$65.00, Snowblower - \$200.00. All voted aye, motion carried.

Motion Waldera, seconded by Fox and carried to designate the Alexandria Herald and the Emery Enterprise as the official County newspapers for 2021.

Motion Fox, seconded by Bumgardner to approve the following banks as active depositories for Hanson County. Security State Bank, Alexandria, SD; The Security State Bank, Emery, SD; Farmers State Bank, Fulton, SD. Motion carried.

Motion Kjetland, seconded by Waldera to designate the Hanson County Courthouse as the location for foreclosure sales. Motion carried.

Motion Kjetland, seconded by Fox to make the following appointments to the various boards for 2021: Extension, Fox; LEPC, Waldera; Stepping Stones/Dakota Counseling, Bumgardner; District III Advisory Board and Planning Commission, Fox; Zoning Board, Kjetland and Waldera; Child Protection Team, Waldera; Minnehaha JDC Advisory Board, Fox; Consolidated Board of Equalization, Bumgardner, Schoenrock and Kjetland.

Motion Fox, seconded by Waldera to cover all County affiliated Boards and election workers under the Counties Liability Insurance. All voted aye, motion carried.

Motion Waldera, seconded by Kjetland to set mileage reimbursement at \$.42 per mile and reimbursement of papers served by the Sheriff at \$.50 per mile. Motion carried.

Motion Kjetland, seconded by Bumgardner to set the meal reimbursement rate as followed: Breakfast \$6.00, Lunch \$14.00, Dinner \$20.00. Out of State meal reimbursement: Breakfast \$10.00, Lunch \$18.00, Dinner \$28.00. No receipts required. Meal reimbursement will only be paid to those who attend meetings that require an overnight stay.

Motion Waldera seconded by Fox and carried to set election precinct workers wage at \$200.00 per day; election school attendance at \$25.00 plus mileage; and mileage for delivery of ballot boxes from precinct to Courthouse and return to home at \$.42 per mile. For Special Elections that require election workers to work a half day or less will be paid \$55.00.

Motion Kjetland, seconded by Fox and carried to set a special wage of \$105.00 for board members who are required to attend an all-day meeting, with two being the maximum number of members attending.

Motion Waldera, seconded by Bumgardner to close all County Offices for the holidays identified in the Hanson County Personnel Manual and, at the Boards discretion, to follow the States decision for any additional holiday leave. All voted aye, motion carried.

Motion Kjetland, seconded by Fox to authorize the Chairman of the Board to close the Courthouse in case of inclement weather as stated in state law. All voted aye, motion carried.

Salary and wages approved for 2021. Amounts reflect a 2% raise except for the Commissioners who took no raise. Commissioners, 10,272.21; Auditor, 44,965.52; Treasurer, 44,965.52; Register of Deeds, 44,965.52; Director of Equalization, 43,428.21; Zoning Administrator, 6,554.52; Deputy Director of Equalization, \$16.83/hour; States Attorney, 43,428.21; States Attorney Clerical, \$13.93/hour (15 hours a week); Custodian, 32,148.36; Sheriff, 49,000.00; E911, 1,560.00; Deputy Sheriff, 42,000.00; Deputy Sheriff, 39,500.00 (certified new hire), 38,500.00 (uncertified new hire); Veterans Service Officer, 7,650.00; Hwy Superintendent, 49,181.04; Hwy Foreman, 18.79/hour; Hwy. Maintenance, 17.79/hour; heavy equipment operator, \$.50/hour over base pay; Emergency Manager, 16.07/hour; Drainage Administrator, 16.07/hour; Deputy Auditor, Deputy Register of Deeds, Nurse Clerical, DOE Clerical (16-24 hours a week), 13.93/hour; Deputy Treasurer, Sheriff clerical, Extension clerical, Hwy Clerical (32 hours a week), 13.93/hour.

Motion Waldera, seconded by Bumgardner and carried to approve the following fees: copies, \$.25/each; faxes, \$1.50/each. Kjetland abstained from voting.

Motion Kjetland, seconded by Fox to set a \$10.00 limit for indigent gas and \$10.00 for indigent meals. Motion carried.

Motion Waldera, seconded by Fox and carried to set payment of \$2,500.00 for indigent burials for 2021.

Motion Bumgardner, seconded by Kjetland to appoint Bart Fredericksen as Hanson County Coroner for a four-year term. All voted aye, motion carried.

Motion Kjetland, seconded by Bumgardner to approve and authorize the Chairman to sign the 2021 Charles Mix County Jail agreement. Motion carried. The daily fee of \$65.00 remains the same.

Motion Kjetland, seconded by Waldera to enter into executive session at 10:15 a.m. to discuss personnel as defined in SDCL 1-25-2.1. All voted aye, motion carried.

Executive session ended at 10:40 a.m.

Motion Waldera, seconded by Fox and carried to allow payment of the following bills. DEPT. SALARIES: Commissioners: 4,765.91, Auditor: 3,240.48, Treasurer: 3,613.08, States Attorney: 3,429.11, Custodian: 1,894.92, Director of Equalization: 5,354.02, Register of Deeds: 3,658.49, Veterans Service: 837.28, Sheriff: 6,543.44, Nurse Clerical: 1,414.34, Extension: 1,375.53, Drainage: 80.73, Planning & Zoning: 587.97, Highway: 21,235.22, E911: 65.53, Emergency & Disaster: 538.25. Bills: Addy, 240.00, garbage pickup; Alvine Weidenaar, 992.90, CAA; County Weed & Pest, 150.00, dues; AT&T, 348.81, cell bill; Dakota Counseling, 500.00, qrtly support; Dakota Two Way, 453.50, labor, battery, housing; Ed Engelmeier, 116.76, mileage; Richard Graves, 77.28, mileage; Vince Kayser, 68.00, registration, applicators license; Kipp's Repair, 73.68, service call; Mitchell Regional 911, 11,811.00, contract, traffic stops; New Century Press, 605.54, publishing; Office Advantage, 737.50, copier lease, laptop service; SD Unemployment, 109.75, surcharge; SDACC, 1,450.00, dues; SDACO, 758.17, dues; SDML Work Comp, 20,321.00, insurance; Stepping Stones, 468.57, qrtly

support; Tech Solution, 720.00, drop box; Tessier's, 1,289.19, repairs; Thomson Reuters, 629.99, info charges; Tom's Auto, 336.09, battery, oil change; Xcel, 1,744.35, electricity.

Being as there was no further business for the day, motion Fox and seconded by Waldera to adjourn until Tuesday, January 19, 2021 at 9:00 a.m. All voted aye, motion carried.

Gary Schoenrock, Chairman
Hanson County Board of Commissioners

ATTEST:
Lesa Trabing, Auditor

(SEAL)

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