

**HANSON COUNTY BOARD OF COMMISSIONERS**  
**MINUTES OF PROCEEDINGS**  
**Tuesday, January 10, 2023**

Auditor Lesa Trabing called the first meeting of the Hanson County Board of Commissioners to order on Tuesday, January 10, 2023 with members Bumgardner, Fox, Kjetland, Schoenrock and Waldera present. The meeting was held a week later due to weather.

The pledge of allegiance was recited.

The first order of business was to appoint a chairman for 2023. Motion Kjetland, seconded by Bumgardner to appoint Richard Waldera as Chairman of the Board for 2023. All voted aye, motion carried.

Chairman Waldera took over the meeting.

Motion Kjetland, seconded by Bumgardner to appoint Curtis Fox as Vice Chairman of the Board for 2023. All voted aye, motion carried.

Reelected Commissioners Kjetland and Schoenrock completed an Oath of Office for the new four-year term.

Motion Schoenrock, seconded by Fox to approve the agenda. Motion carried.

No conflict of interest.

Motion Fox seconded by Schoenrock to approve the December 20, 2022 meeting minutes. Motion carried.

The Auditor's account balanced with the Treasurer's account in the amount of \$2,776,423.90 in all county, state, civil, school, CD and trust accounts as of December 31, 2022.

Register of Deeds fees for December 2022 totaled \$6,528.75. Fees collected for the year of 2022 totaled \$60,159.50.

Chad Pearson was present for citizen input. Pearson asked why a private driveway was cleared of snow by the county, at the request of a commissioner, before all County roads were opened. Pearson requested that the employee who did this be written up which will be done as this is against county policy. Pearson also asked why the health insurance transfer from one highway employee to another was not published in the minutes. The November 15<sup>th</sup> minutes when this agenda item was discussed and agreed upon was published in the Hanson County Herald on November 24<sup>th</sup>. He asked if all county employees were given this insurance option but there are no other employees who would qualify.

John Metz also spoke during citizens input about the County's equipment rental rates. Metz research other counties and found our rates to be higher than most.

No commissioner or board reports.

Justin Friese, Hwy Superintendent, joined to present and discuss equipment rental rates for 2023. Friese explained that higher fuel prices are one reason rates have increased. After hearing the input from Metz, a motion by Fox was made to lower the 2023 equipment rental rates for governmental entities to 81.1% of the current rate rounded to the nearest dollar and approve the option to bill the entities a surcharge if fuel prices go up. The motion was seconded by Kjetland, all members voted aye. Motion carried. Hourly equipment rental rates for 2023: Patrols - Gravel \$ 150.00, Snow \$ 171.00; Trucks - \$86.00, Snow - \$98.00; Loader - \$102.00, Snow \$110.00; Packer - \$30.00; Mowers - \$110.00; Pickups - \$21.00; Excavator - \$82.00, Snowblower - \$191.00, Retriever - \$69.00.

The new overweight and over width permits will be put on the January 24<sup>th</sup> agenda so the Board has time to review and research the proposed permits and fee scale.

The hourly snow day pay was not discussed as the final decision on this was decided at the December 20, 2022 meeting.

As the Highway Department has adequate equipment to remove snow the Board denied the requested to purchase a snowplow blade for the Hwy Superintendents pickup.

Sheriff Wingert presented the 2023 Davison County Jail contract. Motion Kjetland, seconded by Schoenrock to approve and authorize the Chairman to sign the contract. All voted aye, motion carried. Price per day increased to \$100.00.

As funding was budgeted and approval granted for 2023, motion Kjetland, seconded by Fox to reclassify Transport Officer, Matt Huber, to part-time Deputy Sheriff. All voted aye, motion carried. Starting pay will be \$16.00/hour, working as needed, no additional benefits. Huber will attend the academy this year to become certified.

Wingert gave an update on emergencies and stranded motorist during the January 3<sup>rd</sup> and 4<sup>th</sup> snowstorm.

Motion Kjetland, seconded by Fox, and carried, to designate The Hanson County Herald as the official County newspapers for 2023.

Motion Schoenrock, seconded by Bumgardner to approve the following banks as active depositories for Hanson County. Security State Bank, Alexandria, SD; The Security State Bank, Emery, SD; Farmers State Bank, Fulton, SD. Motion carried.

Motion Kjetland, seconded by Bumgardner to designate the Hanson County Courthouse as the location for foreclosure sales. Motion carried.

Motion Bumgardner, seconded by Schoenrock to make the following appointments to the various boards for 2023: Extension, Kjetland; LEPC, Waldera; Stepping Stones/Dakota Counseling, Bumgardner; District III Advisory Board and Planning Commission, Bumgardner; Zoning Board, Fox and Schoenrock; Child Protection Team, Waldera; Minnehaha JDC Advisory Board, Kjetland; Consolidated Board of Equalization, Bumgardner, Schoenrock and Fox.

Motion Kjetland, seconded by Fox to cover all County affiliated Boards and election workers under the Counties Liability and Work Comp insurance. All voted aye, motion carried.

Motion Schoenrock, seconded by Kjetland to follow the States reimbursement rates for 2023. Mileage: \$.51 per mile, Meals in state that require an overnight stay: Breakfast, \$6.00, Lunch, \$14.00, Dinner, \$20.00. Out of state meal reimbursement: Breakfast, \$10.00, Lunch, \$18.00, Dinner, \$28.00. No meal receipts are required. Mileage to serve papers by the Sheriff's office remains at \$.59 per mile. Motion carried.

Motion Bumgardner seconded by Fox to set election precinct workers wage at \$200.00 per day; election school attendance at \$25.00 plus mileage; and mileage for delivery of ballot boxes from precinct to Courthouse and return to home at \$.51 per mile. For Special Elections that require election workers to work a half day or less will be paid \$55.00. All voted aye, motion carried.

Motion Kjetland, seconded by Schoenrock to set a special wage of \$105.00 for board members who are required to attend an all-day meeting, with two being the maximum number of members attending. Motion carried.

Motion Bumgardner, seconded by Schoenrock to close all County Offices for the holidays identified in the Hanson County Personnel Manual and to follow the States decision to close for any additional days. All voted aye, motion carried.

Motion Kjetland, seconded by Fox to authorize the Chairman of the Board to close the Courthouse in case of inclement weather as stated in state law. All voted aye, motion carried.

Annual salary and hourly wages approved for 2023. Commissioners, 10,477.65; Auditor, 47,500.00; Commissioner Assistant, 9,000.00; Treasurer, 47,500.00; Register of Deeds, 47,500.00; Director of Equalization, 47,500.00; Zoning Administrator, 9,000.00; Deputy Director of Equalization, \$18.50/hour; States Attorney, 46,691.62; States Attorney Clerical, \$14.93/hour (19 hours a week); Custodian, 37,500.00; Sheriff, 52,542.00; E911, 1,560.00; Chief Deputy Sheriff, 45,170.16; Deputy Sheriff, 43,659.00; Part time Deputy Sheriff, \$16.00/hour; Hwy Superintendent, 53,493.93; Hwy. Maintenance over one year of employment, 21.00/hour; Hwy Maintenance less than one year employment, \$20.00/hour; Emergency Manager, 5,250.00; Deputy Emergency Manager, 1,071.84; Drainage Administrator, 5,348.28; Deputy Auditor, Deputy Register of Deeds, Nurse Clerical, DOE Clerical (16-24 hours a week), 15.50/hour; Deputy Treasurer, Sheriff clerical, Extension clerical, Hwy Clerical (32 hours a week), 18.00/hour; Seasonal, 16.00/hour; Drainage Board, 25.00/meeting; LEPC Board, 25.00/meeting; Zoning Board, 50.00/meeting, Commissioner on Zoning Board, 40.00/meeting.

Motion Schoenrock, seconded by Bumgardner to approve the following fees: copies, \$.25/each; faxes, \$1.50/each. Kjetland abstained from voting, motion carried.

Motion Kjetland, seconded by Fox to set a \$20.00 limit for indigent gas and \$20.00 for indigent meals. Motion carried.

Motion Fox, seconded by Schoenrock to set payment of \$2,500.00 for indigent burials for 2023. Motion carried.

Motion Kjetland, seconded by Bumgardner to appoint Fox as Chairman of the Drainage Board for 2023. All voted aye, motion carried.

Compensating full-time county employees who waive the health insurance coverage was again discussed. As clarification and approval for doing so was received from the Department of Legislative Audit, a motion was made by Schoenrock to compensate employees 35% of a single premium rate if coverage is waived. The motion died due to the lack of a second. Kjetland motioned, seconded by Fox to compensate full time employees \$250.00 a month, starting in 2024, if the county's health insurance coverage is waived due to being covered elsewhere. Bumgardner voted nay, all others voted aye, motion carried. The newly adopted policy will be added to the personnel manual.

Motion Kjetland, seconded by Fox to approve and authorize the Auditor to conduct an operating transfer of \$20,000.00 from the General fund to the Emergency & Disaster fund to cover budgeted expenses for 2023. All voted aye, motion carried.

Motion Schoenrock, seconded by Bumgardner to set Tuesday, February 7, 2023 at 10:30 a.m. as the public hearing date for supplementing the States Attorney's 2023 budget \$30,695.00 to cover expenses for the hire of a Deputy States Attorney. Details regarding the public hearing will be advertised in the official newspaper for two weeks.

Motion Kjetland, seconded by Fox to hold the next regular meeting on Tuesday, January, 24, 2023 so the January meetings are not two weeks in a row. All voted aye, motion carried.

Jim Davies, States Attorney, presented a summary of cases and work completed for the county in 2022. Davies also discussed an ordinance prohibiting snow being piled in the road right of way and the penalties involved for doing so. Davies will research this further and present the draft ordinance and first reading on January 24, 2023.

Motion Kjetland, seconded by Bumgardner to enter executive session at 10:50 a.m. for personnel defined in SDCL 1-25-2.1. Motion carried.

Executive session ended at 11:15 a.m.

As advertised, a public hearing was held for the James River Archers one day liquor license. No one was present to oppose, motion Bumgardner, seconded by Schoenrock to approve the license. All voted aye, motion carried.

Motion Kjetland, seconded by Schoenrock to allow payment of the following bills. Motion carried. DEPT. SALARIES: Commissioners: 2,169.10, Auditor: 2,244.02, Treasurer: 2,528.49, States Attorney: 2,676.02, Custodian: 1,496.18, Director of Equalization: 3,788.11, Register of Deeds: 2,633.31, Sheriff: 7,145.97, Nurse Clerical: 526.01, Drainage: 222.66, Planning & Zoning: 292.42, Highway: 18,944.25, E911: 69.43, Emergency & Disaster: 267.80. Bills: A & B, 89.25, copier lease; Abacus, 973.23, virtual server; Anyglide, 2,100.00, pickup storage box; AT&T, 488.30, cell bill; Auto Zone, 117.25, tow strap, additive; Brosz Engineering, 21,990.00, bridge engineering; BIT, 48.75, email, access fee; Davison County Sheriff, 8,360.00, jail bill; Iverson, 53.34, oil change; Konexus, 4,140.00, alert sense renewal; McLeod's, 1,155.31, paper, tax forms, envelopes; Lisa McManus, 195.72, mileage for 2022; Mitchell Regional 911, 14,153.16, 911 contract, traffic stops; New Century Press, 113.55, publishing; Office Advantage, 656.56, laptop service, copier lease; SDML Work Comp, 20,534.00, insurance renewal; Verizon, 64.68, cell bill; Visa, 921.82, postage, vacuum, TV, shovel,

app; Wex, 1,553.46, gas; Xcel, 2,079.41, electricity; SD Department of Legislative Audit, 13,674.00, 2020-2021 county audit.

Being as there was no further business for the day, motion Bumgardner, seconded by Fox to adjourn until Tuesday, January 24, 2023 at 9:00 a.m. All voted aye, motion carried.

Richard Waldera, Chairman  
Hanson County Board of Commissioners

ATTEST:  
Lesa Trabing, Auditor

(SEAL)

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